



HADLEIGH UNITED FOOTBALL CLUB

HIRE OF CLUBHOUSE - BOOKING FORM

Name of Hirer Are you a member of HUFC Yes/No

Address

.....

Telephone

Evening Hire (Fri,Sat & Sun)	7pm-12am	Non-Member £125	Members Free
Evening Hire (Weekday)	7pm-11pm	Non-Member £100*	Members Free
Afternoon	2pm-6pm	Non-Member £50	Member £32
Morning	9am-1pm	Non-Member £50	Member £32
Bar Extension (Fri, Sat & Sun)	12am-1am	Non-Member £25	Member £25

*Rates negotiable for regular users/Block Bookings. Free Hire for Members providing more than 50 adults attending

Date of Function

Type of Function (18th Parties at the discretion of the Committee)

Hire of Clubhouse, time required from to

Anticipated number attending..... (Maximum 180)

Own Disco provided	Yes / No.	Buffet provided by HUFC	Yes / No
HUFC provided Disco required	Yes / No	**Buffet pricing will be supplied upon request	

I agree to abide with the Club Rules and Bye Laws.

The cost of any damages, breakages or excessive cleaning will be payable by the hirer as an extra charge.

A booking deposit of £200 is required to secure the date of the function. This deposit will be returned to the hirer 7 days after the date of the function, providing there are no extra charges for damages, breakages or excess cleaning, in which case HUFC will return the deposit less any extra charges. Alternatively a cheque for £200 will be held, not cashed and returned/cancelled after the function.

The total hire charge must be paid 14 days prior to the function.

If you subsequently wish to cancel a booking you must give at least 14 days notice. Your deposit will be returned less 50% which will be retained to cover administration costs. In the event of a late cancellation (less than 14 days), the deposit is not refundable.

I agree with the terms noted above and will fully reimburse Hadleigh United Football Club the cost for any damages, breakages or excessive cleaning.

Print:..... Signed:.....(Hirer)

Date.....